



March, 2010 Update

PIM Correspondence - PIM Champions in each school board receive monthly e-mail updates of PIM related activities from the taskforce. This is the PIM Champion update for March, 2010. Previous updates can be found on the PIM website.

PIM Resources and Activities

Privacy Breaches, Access Matrices and Sharing Best Practices - In February the London Region MiSA PNC and in March the Toronto Region MiSA PNC hosted one day workshops examining privacy breaches, using access matrices, staff roles and responsibilities and best practices in the area of policies and procedures using the PIM toolkit as a guide. To facilitate sharing for these resources the PIM taskforce funded recording the presentations. The videos and workshop resources are available on the London Region MiSA PNC website www.misalondon.ca and the PIM website.

PIM Capacity Building Resource - Participants from twenty school boards contributed to the development of a PIM capacity building resource using components of the Privacy Standard and the Record and Information Management Principles. An interactive power point presentation has been developed that includes a process (with examples and templates) that board teams can work through to support their implementation of the PIM Privacy Standard and RIM principles. This resource is now available on the PIM website.

Upcoming Taskforce Resources

Third Party Confidentiality Guideline - This has been drafted and will be available shortly. It is a guideline that outlines the privacy and security considerations for outsourcing services to third parties and includes a tool to assess current and prospective vendor's privacy practices and model confidentiality agreements.

On line Training Course - The PIM taskforce is presently in the early stages of developing a Privacy and Information Management training module to support boards with their building of the foundation for privacy, confidentiality and security. The initial focus is on awareness raising for teachers and will include modules presented in a manner similar to an on line training course. Some of these modules will include; an introduction to privacy concepts, the legal framework, privacy standards and principles, employee rights and responsibilities, privacy risks and safeguards and privacy and the 21st century learner. Look for this in the fall of 2010.

What's New on the PIM Website

The February 2010 update from the PIM taskforce to school board PIM Champions

The London Region MiSA PNC privacy breach workshop resources.

The interactive power point presentation on building capacity in the foundation areas of the PIM toolkit.

Links of Interest

There are many regularly published news items and journal articles, related either directly or indirectly, to privacy and information management issues in the education sector. Below is a link to a recent item that may be of interest to PIM Champions.

Copy Machine Security (ON)

<http://www.thestar.com/news/gta/article/781567--high-tech-copy-machines-a-gold-mine-for-data-thieves>

To access PIM resources or for more information please visit the PIM website at www.pimedu.org