



## April, 2010 Update

PIM Champions in each school board receive monthly updates of PIM related activities from the taskforce. This is the PIM Champion update for April, 2010. Previous updates can be found on the PIM website [www.pimedu.org](http://www.pimedu.org).

### Upcoming PIM Taskforce Resources

**Third Party Privacy and Confidentiality Agreements** - This document is being finalized this month. This guideline outlines the privacy and security considerations for outsourcing services to third parties and includes samples of data sharing agreements and non-disclosure agreements as part of the appendices. Look for this to be posted on the PIM website this month.

**Principal's PIM F.A.Q.** - The Halton Catholic District School board has supported the development of a Principal's PIM F.A.Q. This document, along with a Principal's PIM roles and responsibilities document will be made available in an electronic format on the PIM website.

**e - Training Teacher Modules** - These modules are part of a larger PIM training initiative to support boards with their building of the foundation for privacy, confidentiality and security. A framework has been developed and work has begun to develop a series of modules that focus on teacher, classroom and school PIM matters. The goal is to have the modules ready for September 2010.

### PIM Champion Activity

The taskforce will be meeting in early June to complete its year two review and to develop its year three roll out plans. In next month's PIM Champion Update, PIM Champions will find a link to a short but important survey activity. The input from PIM Champions in each school board is an important part of the taskforce's future planning process.

### What's New on the PIM Website

The March 2010 PIM Champion Update  
The interactive power point on "Creating how-to Documents"  
The Privacy Breach, Access Matrix, Roles and Responsibilities and Shared Practices resources

### What's Hot on the PIM Website

Check out the video resource section for these two popular resources;

Nadya Tymochenko from the law firm Keel Cottrelle LLP addresses issues related to school board information management with respect to third-party service providers.

Scott Williams from the law firm Hicks Morley LLP discusses some of the key issues arising from the Personal Health Information Protection Act and how the Act may regulate the operations of school boards.

## Links of Interest

There are many regularly published news items and journal articles, related either directly or indirectly, to privacy and information management issues in the education sector. Below is a link to a few recent items that may be of interest to PIM Champions.

Canadian I.T. security (CA)

<http://www.itbusiness.ca/it/client/en/home/News.asp?id=54835>

Dumb terminals (ON)

<http://www.itbusiness.ca/it/client/en/home/News.asp?id=51181>

The cost of a breach in 2009 (US)

<http://www.itbusiness.ca/it/client/en/home/News.asp?id=56164&PageMem=1>

Student loan records stolen (US)

<http://www.itbusiness.ca/it/client/en/home/News.asp?id=56987#>

To access PIM resources or for more information please visit the PIM website at [www.pimedu.org](http://www.pimedu.org)